

# Public Document Pack



<b>MEETING:</b>	North Area Council
<b>DATE:</b>	Monday, 18 September 2017
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 1, Barnsley Town Hall

## AGENDA

- 1 Declarations of Pecuniary and Non-Pecuniary Interests

### Minutes

- 2 Minutes of the North Area Council meeting held on 17th July, 2017  
(Nac.18.09.2017/2) (*Pages 3 - 6*)

### Items for information

- 3 Commissioning and Procurement Update including Finance Update  
(Nac.18.09.2017/3) (*Pages 7 - 14*)
- 4 Grant Panel Second Round - Update (Nac.18.09.2017/4) (*Pages 15 - 18*)

### Performance

- 5 Performance Management Report - Commissioned Projects & Grant Summary  
(Nac.18.09.2017/5) (*Pages 19 - 48*)

### Items for Decision

- 6 Commissioning Forward Plan (Nac.18.09.2017/6) (*To Follow*)

### Ward Alliances

- 7 Report on the use of Ward Alliance Funds (Nac.18.09.2017/7) (*Pages 49 - 54*)
- 8 Notes from the Area's Ward Alliances (Nac.18.09.2017/8) (*Pages 55 - 66*)  
Darton East – held on 11<sup>th</sup> July, 2017  
Darton West – held on 24<sup>th</sup> July, 2017  
Old Town – held on 5<sup>th</sup> July, 2017  
St Helen's – held on 3<sup>rd</sup> August, 2017

To: Chair and Members of North Area Council:-

Councillors Leech (Chair), Burgess, Cave, Charlesworth, Cherryholme, Grundy, Howard, Lofts, Miller, Platts, Spence and Tattersall

Area Council Support Officers:

Tom Smith, North Area Council Senior Management Link Officer  
Phil Hollingsworth, Service Director Stronger, Safer and Healthier Communities  
Rosie Adams, North Area Council Manager  
Elizabeth Barnard, Council Governance Officer

Please contact Elizabeth Barnard on 01226 773420 or email  
[governance@barnsley.gov.uk](mailto:governance@barnsley.gov.uk)

Friday, 8 September 2017

<b>MEETING:</b>	North Area Council
<b>DATE:</b>	Monday, 17 July 2017
<b>TIME:</b>	2.00 pm
<b>VENUE:</b>	Meeting Room 3, Barnsley Town Hall

## **MINUTES**

### **Present**

Councillors Leech (Chair), Cave, Cherryholme, Howard, Lofts, Miller, Platts, Spence and Tattersall

### **1 Declarations of Pecuniary and Non-Pecuniary Interests**

There were no declarations of pecuniary or non-pecuniary interest.

### **2 Minutes of the North Area Council meeting held on 15th May 2017**

The Area Council received the minutes of the previous meeting held on 15<sup>th</sup> May 2017.

**RESOLVED** that the minutes of the North Area Council meeting held on the 15<sup>th</sup> of May 2017 be approved as a true and correct record.

### **3 Commissioning, Project Development and Finance Update**

The Area Council Manager provided Members with a financial position and forecast for expenditure based on the projects that have been proposed in order to establish which of the existing financial commitments the North Area Council wish to continue to fund.

It was highlighted that the sum of £400,000 is available for the period 2017/18 but that current contracts exceed the available budget. The tenders for the Anti-Poverty Community Outreach Project are due to be evaluated shortly. The Clean and Green Service (Forge) is due to run until September 2017 but a decision was taken to advertise an enhanced tender opportunity for 2 years (+ 1 year), with tender returns also due to be evaluated in July 2017. The Environmental Enforcement contract (Kingdom) is due to run until 31<sup>st</sup> March 2019, if all options to extend the contract are taken. A decision on this is needed by the end of September.

In terms of the Positive Progressions – Stronger Futures pilot, this would appear to have been overtaken by the European funding.

It was also highlighted that it has not been possible to recruit to the position of Private Sector Housing Officer. A meeting will be held later in the week to discuss options.

The exact amount of recycled income from enforcement activity is as yet unknown, but is unlikely to fill the budget deficit.

**RESOLVED** that

- (i) The North Area Council note the existing budget position and forecast for the funding commitments and that North Area received a budget of £400,000 for the period 2017/18.
- (ii) Members note the procurement position of the Anti-Poverty and Clean and Green Tender and the position on the recruitment of the Private Sector Housing and Environment Officer
- (iii) A workshop will be arranged to provide a steer in relation to any unallocated funding.

#### **4 Grants Panel Second Round - Update**

The Area Council Manager introduced this item and reminded Members that it was agreed at the April 2017 meeting that the unallocated Stronger Communities Grant Funding would be available in a second round of funding allocated from the 2017/18 period. The opportunity was advertised from 19<sup>th</sup> May 2017 with a deadline for applications of Friday 30<sup>th</sup> June. Four applications have been received and the panel moderation meeting will take place on Thursday 10<sup>th</sup> August, with a decision shortly afterwards. A full update will be provided in September.

**RESOLVED** that Members note the timescales for the second round of funding from the 2017/18 allocation.

#### **5 Community Magazine - Editorial update**

The Area Council Manager introduced this item and provided members with an update on the development of the North Area Council Community Magazine. The final version has now been signed off, copies are being prepared and have been booked in with distributors and Royal Mail. There has been some pressure from central Communications to include corporate messages in the Community Magazine, but members felt that this should be balanced with good quality descriptive information and good quality photographs. Members were also concerned that producing the magazine will increase the Area Team's workload.

**RESOLVED** that Members continue to support the project, including the collation of material, and note the timescales for publication.

#### **6 Opportunities for Young People - Positive Progressions Market Consultation Update**

The Area Council Manager introduced this item and explained that although a lot of work had been done, the future direction of the project may need to change. The regional work by Sheffield City Region colleagues around the European Social Fund's Inclusive Labour Markets is likely to duplicate or displace this project.. This is unfortunate because the schools re now engaged and seem keen to assist with the planned service offer. This situation provides an opportunity to re-evaluate and refocus the efforts of the officers involved.

**RESOLVED** that the North Area Council note the update regarding the project's development and the proposal to re-evaluate the intended service offer.

**7 Economic Regeneration - Small Business Surgeries - development update/social media training**

The Area Council Manager updated the North Area Council on the development progress of the small business development surgeries model. Members were asked to support the project by engaging with small independent businesses in the North Area and using social media to promote the project.

**RESOLVED** that the Area Council note the progress to date for this project, paying particular attention to the next steps and the need to actively encourage participation of local businesses.

**8 Performance Management Report - Main commissions reported in September SCG 2016/17 final reports**

The Area Council Manager provided Members with a detailed and comprehensive North Area Council performance report for 2016/17 Quarter 4 (January – March 2017) in respect of the CAB & Dial Community Outreach Project; Forge Community Partnership, C & K Careers and Kingdom Security Services Ltd.

**RESOLVED** that Members note the contents of the Performance Management Report.

**9 Report of the Ward Alliance Fund**

The Area Council Manager introduced this item and updated the North Area Council with regard to the financial position of the Ward Alliance budget for each ward for the 2017/18 period, including the allocation remaining.

**RESOLVED** that Members note the contents of the Performance Management Report and prioritise the efficient expenditure of the Ward Alliance Funds 2017/18, in line with the guidance on spend.

**10 Notes from the Area's Ward Alliances**

The meeting received the notes from the Darton East Ward Alliance held on 11<sup>th</sup> April, 9<sup>th</sup> May and 13<sup>th</sup> June 2017; Darton West Ward Alliance held on 3<sup>rd</sup> April, 8<sup>th</sup> May and 12<sup>th</sup> June 2017; Old Town Ward Alliance held on 3<sup>rd</sup> May and 7<sup>th</sup> June 2017; and St Helen's Ward Alliance held on 11<sup>th</sup> May and 22<sup>nd</sup> June 2017.

**RESOLVED** that the notes of the respective Ward Alliances be noted.

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Chair

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**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**North Area Council Meeting:  
18<sup>th</sup> September 2017**

**Agenda Item: 3**

**Report of North Area Council  
Manager**

**Procurement Update, Financial Position and Forecast**

**1. Purpose of Report**

- 1.1 This report provides the Area Council with a financial position and forecast for expenditure based on the projects that have been proposed.
- 1.2 This report seeks to start a discussion about which of the existing financial commitments the North Area Council wish to continue to fund.

**2. Recommendation**

- 2.1. **The North Area Council should note the existing budget position and forecast for the funding commitments.**
- 2.2. **The North Area Council should note that contrary to previous information the North Area received a budget of £400,000 for the period 2017/18.**
- 2.3. **Members note the procurement position of the Anti-Poverty and Clean and Green Tender.**
- 2.4. **Members should note the position on the recruitment of the Private Sector Housing and Environment Officer**
- 2.5. **Members should note the current financial position.**
- 2.6. **Members should note that the current contracts exceed the annual budget. Therefore changes must be made to enable variation in future commissioned services.**
- 2.7. **Members should discuss how unallocated funding for this year should be utilised and provide a steer regarding the project development that they wish the Area Manager to undertake.**

### **3. Background highlighting all significant financial commitments**

- 3.0 The Anti-Poverty Community Outreach Project commenced on the 14<sup>th</sup> September 2015. This is a one year (plus one year) contract valued at £149,000 in total. The initial contract has now concluded.

The decision was taken to retender the opportunity for a further 2 years (+ 1 year) at a contract value of approximately £85,000 per annum.

**Procurement Update:** Barnsley CAB have successfully secured the contract. The new contract commenced on the 14<sup>th</sup> September. There will be minimal disruption to service delivery however Member should note that there will be a number of operational changes.

- 3.1 The Clean and Green Service commenced on the 14<sup>th</sup> September 2015. This is a one year (plus one year) contract valued at £150,000 per annum. The initial contract has now concluded.

The decision was taken to advertise an enhanced tender opportunity for a further 2 years (+ 1 year) at a contract value of approximately £85,000 per annum.

**Procurement Update:** Twiggs Ground Maintenance Ltd. has successfully secured the contract. A Twiggs representative will be attending Ward Alliance meetings during September and October to help build relationships and build a programme of planned activity.

- 3.2 Environmental Enforcement contract commenced in April 2016. This is a one year (+ one year + one year) contract. This has financial implications of up to £146,000 per annum. If all the options to extend are taken this contract will run until 31<sup>st</sup> March 2019.

- 3.3 Private Sector Housing Officer – the post has now been advertised twice and it has not been successfully recruited to. The legislation relating the devolved powers for management of the private housing sector is still relatively new so it is felt that the experience and academic qualification specified in the role profile has restricted the number of applicants to ensure that the North Area gets the desired level of support it has been agreed to create a support officers post at a lower grade. This will support the corporate succession planning strategy and enable a person to gain valuable on the ground experience and knowledge from the core team.

- 3.4 Opportunities for Young People – At the time of writing the North Area Council are not commissioning any services which primarily focus on this priority. This follows the decision at the 17<sup>th</sup> July meeting that the Area Council would not proceed with the Positive Progressions Project because it would duplicate the work plan by Sheffield City Region to access European Social Fund monies for borough wide employability skills and development. It is believed from the discussions, particularly those held with schools that there will still be a needs gap regarding emotional resilience and positive mental health.



- 3.5 Health and Wellbeing - At the time of writing the North Area Council are not commissioning any services which primarily focus on this priority.
- 3.6 At the Area Council Meeting on the 1<sup>st</sup> December the Area Council agreed to the Stronger Communities Grant Opportunity in 2017/18. The total value of this commitment is £100,000 from 2017/18's allocation. Projects would need to be delivered between 1<sup>st</sup> April 2017 and 31<sup>st</sup> March 2018.

The underspend of £65,108.50 from 2016/17 and 2017/18 is being utilised for a second round of funding from projects running from 1<sup>st</sup> October 2017 till 30<sup>th</sup> September 2018. The panel met on the 10<sup>th</sup> August. Please refer to Item 4 for a comprehensive update.

#### **4. Financial Position**

- 4.1. The decision not to reduce the Area Council's budget by £40,000 has meant that the Area Council agreed to fund a Private Sector Housing and Environment Officer for the North Area. However there have been problems recruiting to this position so it is currently vacant pending a review of the role profile.
- 4.2. At the time of writing due to the successful letting of both the Anti-Poverty and the Clean, Green and Tidy contract there is a **surplus budget of £180,341 for 2017/18.**
- 4.3. This is a significant excess caused by the decisions to stop the Positive Progressions project £55,000, the delay in recruiting to the Private Sector Housing Support Officer role, the unallocated Grant funding £20,797.50 and recycled FPN income of £42,143 for 2016/17 now received. Please refer to the appendix for a full profile.
- 4.4. The Area Council's current annual contractual commitments **exceed the £400,000 annual budget.** The North Area is only able to commit to these projects because there was a lag in commissioning when the Area Councils were first set up. Please refer to the table below for a brief overview.

4.5.

<b>Contract</b>	<b>Annual Value</b>
Environmental enforcement inc SLA	£145,000
Anti- Poverty	£95,000
Clean and Green	£85,000
Private Sector Housing Officer	£35,000
Stronger Communities Grant	£100,000
Magazine Delivery	£6,000
<b>TOTAL</b>	<b>£466,000</b>

## **5. Risks**

- 5.1. Members please note that the financial position of the Area Council has altered significantly and there is a substantial sum currently unallocated for 2017-18.

## **6. Next Steps**

- 6.1. Consider the outcomes of the workshop held on the 12<sup>th</sup> September intended to inform the commissioning direction of the Area Council.
- 6.2. Provide the Area Manager with clear instructions regarding which priorities they wish to focus on and the projects that require development.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**5<sup>th</sup> September 2017**

## **Appendices**

Appendix 1 – Financial update

**NORTH AREA COUNCIL - COMMISSIONING BUDGET - 2014/15 - 2019/20**

Project / Service	Contract Start Date	Length of Contract	Total contract value	Commissioning Budget 2014/15		Commissioning Budget 2015/16		Commissioning Budget 2016/17		Commissioning Budget 2017/18		Projections 2018/19		Projections 2019/20	
				Profile	Actual	Profile	Actual	Profile	Actual	Profile	Actual	Profile	PROJECTED		PROJECTED
Base Expenditure					£ 400,000		£ 400,000		£ 400,000		£ 400,000		£400,000		£ 400,000
Summer Internship (2014)	Apr-14	6 months	£ 39,410	£ 39,410	£ 36,320										
Environmental Enforcement (2014-15)	4th August 2014	1 year	£ 107,093	£ 71,395	£ 71,395	£ 35,697									
	4th August 2014	1	£ 19,752	£ 19,752											
Healthy Eating, Healthy Lifestyles	16th October 2014	18 months	£ 99,385	£ 29,225		£ 70,160									
Summer Internship (2015)	9th March 2014	20 months	£ 42,065	£ 1,330		£ 37,495		£ 3,240							
Stronger Communities Grant (2015)	Apr-15	1 year	£ 100,000			£ 100,000									
Creating a Cleaner and Greener Environment in partnership with local people	14th Sept 2015	1yr + 1yr	£ 150,192			£ 44,316		£ 74,803		£ 31,073					
Homelessness - Financial Support (Contract value £150,000)	14th Sept 2015	1yr + 1yr	£ 148,120			£ 42,263		£ 75,000		£ 30,857					
Environmental Enforcement (Aug15-Mar16)	4th August 2015	9 months	£ 81,844			£ 81,844									
	4th August 2015	9 months	£ 21,922			£ 21,922									
Fixed Penalty Notice Income (Recycled)			-£ 107,987	-£ 19,065		-£ 46,779		-£ 42,143							
Parking Penalty Notice Income			-£ 4,307					-£ 4,307							
Community Magazine Distribution Costs (Edition 1 - Dec 2015)		1 year	£ 2,282			£ 2,282									
Celebration Event Nov 15			£ 3,000			£ 3,000									
Environmental Enforcement (2016/17)			£ 120,640					£ 120,640							
			£ 25,000					£ 25,000							

Summer Internship (2016) (£94,651 - N, NE & S)	1st March 2016		£ 31,550					£ 31,550							
Stronger Communities Grants (2016/17) £100,000			£ 70,234					£ 70,234							
Community Magazine Distribution Cost July 2016 Edition 2	Jul-16		£ 2,793					£ 2,793							
Parks Contingency fund (play areas)			£ 10,000					£ 10,000							
Funding devolved to Ward Alliance (2016/17)			£ 40,000					£ 40,000							
Small Business Survey	Aug-16	1 months	£ 2,250					£ 2,250							
Community Magazine Distribution Cost Jan2017 - Edition 3	Dec-16	2 months	£ 1,640					£ 1,640							
Small Business Development - ting and Promotion	Agreed Nov 2016	6 months	£ 5,000					£ 2,500		£ 2,500					
Stronger Communities Grants (18) £100,000	1st April 2017	1 year	£ 64,658							£ 64,658					
Stronger Communities Grants (2017/18 - second round ) Underspend: £29,766+£35,342.50 (Not all allocated)	Oct-17		£ 44,311							£ 24,656		£ 19,655			
Funding devolved to Ward Alliance (2017/18) where March 16 balance is less than £10,000	Apr-17		£ 40,000							£ 40,000					
Environmental Enforcement (2017/18) & (2018/19) - £120,640 + BMBC £25,000	1st April 2017	1 year	£ 120,640							£ 120,640					
	1st April 2017	1 year	£ 25,000							£ 25,000					
Anti-Poverty - Financial Inclusion Contract Variation (Additional session Apr17-Spet 17)			£ 12,618							£ 12,618					

Anti-Poverty Accomodation Hire for 5th session (£75 per session x18)			£ 1,350							£ 1,350					
Community Magazine Distribution Costs (Edition 4 Summer 17 (SSL- £2,808.35 + Speedy £45)	Jul-17		£ 2,853							£ 2,853					
AntiPoverty Outreach 2 year (2017/18 - 2018/19 approx £95k per annum) +option to extend by 1 yr	Sep-17		£ 190,000							£ 47,500		£ 95,000		£ 47,500	
Clean and Green Service 2 year (2017/18 - 2018/19 approx £85k per annum) +option to extend by 1yr	Oct-17		£ 169,932							£ 51,006		£ 79,284		£ 39,642	
Private Sector Housing Enforcement			£ 35,000							£ 17,500		£ 17,500			
Community Magazine Distribution Costs (Edition 5 - Winter 2017)															

Expenditure Incurred in year	£ 142,047	£ 392,200	£ 413,200	£ 472,211	£ 211,439	£ 87,142
In year balance	£ 257,953	£ 7,800	-£ 13,200	-£ 72,211	£188,561	£ 312,858
Balance Including any base expenditure not used in the previous financial year		£ 265,753	£ 252,552	£ 180,341	£368,902	£ 681,760
Total Commitment	£ 1,718,241					
Allocation Remaining	£ 681,759					

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**BARNSELEY METROPOLITAN BOROUGH COUNCIL**

**North Area Council Meeting:**

**18<sup>th</sup> September 2017**

**Agenda Item: 4**

**Report of North Area Council  
Manager**

**North Area Council Stronger Communities Grant 2017/18**  
**Second Round Update**

**1. Purpose of Report**

1.1 The North Area Council agreed at the April 2017 meeting that the unallocated Stronger Communities Grant Funding would be available in a second round of funding allocated from the 2017/18 period.

1.2 This report provides members with the outcome of the grant panel meeting.

**2. Recommendations**

**2.1. Members note the NAC Stronger Communities Grant update.**

**2.2. Members note the projects that have been approved for funding.**

**2.3. Members agree the performance and monitoring arrangements outlined in Section 7.**

**2.4. That Members note the unallocated £65,108.50 (This includes carry forward from 2016/17) and agree on how the remainder of the funding will be utilised.**

**2.5. That the remaining funding is not rolled forwards for the next round.**

**3. Background**

Having noted the success of the Stronger Communities Grant funded projects which have been delivered throughout 2015/16 and 2016/17, it was agreed at the Area Council Meeting on the 1<sup>st</sup> December 2016 that the North Area would run the Stronger Communities Grant funding opportunity for the project delivery in 2017/18.

The NAC Stronger Communities Grant was established as a grants programme totalling £129,766 (this included unallocated funds from 2016/17) to address the identified North Area Council priorities. It is aimed at developing the capacity of community groups and organisations, social enterprises and not for profit organisations, with a view to enabling them to bid for future procurements.

The grant was launched at the beginning of December 2016 and the final date for submission of applications was the 27<sup>th</sup> January 2017. 7 applications were received, totalling £92,837.50. The Panel met in February, when 5 applications were identified for funding and submitted for approval by the Stronger Barnsley Locality Manager. The total allocated amount for these 5 projects was £64,658.

It was agreed to use the £65,108.50 unallocated fund for a second round of grants funding, available for projects commencing in October 2017.

The grant was launched during May and the closing date for applications was the 30<sup>th</sup> June. 4 applications were received, totalling £64,311.00.

The Grants Panel Member received their panel packs w/c 17<sup>th</sup> July. This included an information sheet, paper copies of all the applications and 'Scoring Matrix' top sheet for each application which needed to be completed prior to the panel meeting.

Each ward was represented on the panel as follows:

Darton East	Cllr Gail Charlesworth
Darton West	Cllr Sharon Howard
Old Town	Cllr Philip Lofts
St Helen's	Cllr Dave Leech

#### **4. Recommended Projects**

The Members had an opportunity to independently score each application before meeting for the Evaluation Panel on Thursday 10<sup>th</sup> August, 2017. The scoring matrix provided a robust qualitative and quantitative basis upon which to identify suitable applications. All applications required a majority recommendation from the panel in order to be successful. The panel was independently chaired by the North Area Council Manager and supported by the North Area's Senior Link Officer and the Area Team.

3 applications were identified and submitted for approval by the Stronger Barnsley Locality Manager. The total allocated amount for these 3 projects was £44,311. This leaves £20,797.50 unallocated.

#### **The recommended projects are as follows:**

##### Ad Astra - £19,500

The Community Interest Company aims to use their management of New Lodge Community Centre to provide activities to involve a wide range of New Lodge and St Helens residents. These activities aim to provide a variety of volunteering opportunities, health benefits and improve community cohesion.

In addition Ad Astra will continue in its primary aim of raising the aspirations of young people throughout the North Area by providing and involving themselves and their volunteers in a wide range of community activities. These will be



Family Fun days, After School Clubs, Peer support and Anti Bullying workshops and events to help improve the local environment.

#### Emmanuel Methodist Church - £5,000

Emmanuel Church hosts a number of concert and performing arts events during the year. The church has been advised by concert users that the lighting in the concert space is not fit for purpose. The grant funding will contribute to larger financial commitment to replace the stage lighting in the main concert area.

#### Homestart – Lifeline Project - £19,811

Homestart intend to deliver a project to provide unique and proven support to isolated and vulnerable families in north Barnsley, building on the work we have delivered in other areas previously.

Homestart have use a volunteering model to support their delivery and they intend to recruit and specifically train local people on their accredited course to become volunteers and undertake home-visits, where they can provide practical help, emotional support and parenting advice to families who are struggling.

### **5. Project Development Work**

The Area Manager will now meet with all the successful project leads to ensure that all the projects are robust: deliverable within the timescales, and outcomes/outcome indicators and targets developed.

### **6. Unallocated funding**

It is recommended that the £20,797.50 which was not allocated during the process is recycled into the main commissioning budget.

### **7. Grant Awards and Performance Monitoring / Management**

Once approved, all organisations will be notified and asked to sign an Award Agreement letter which, together with the detailed Stage 2 application form, will form the basis of the contractual agreement between the Council and the organisation for the grant awarded.

Those projects under £10,000 will receive a one-off grant payment for the full amount and will be asked to submit their monitoring information at the end of the project.

Those projects over £10,000 have submitted a monitoring/performance framework and quarterly payment schedule as part of their application. Quarterly payments will only be released once the North Area Council Manager is satisfied that monitoring/performance targets for the previous quarter have been met, or if not met, a satisfactory reason is given as to why this is the case and revised targets for the following quarters agreed.

Progress on projects will be reported back to North Area Council on a regular basis and a full evaluation report about the NAC Stronger Communities Fund process and projects will be presented to North Area Council on completion of all projects, anticipated early 2017/19.

## **8. Next steps**

The Area Council are asked to consider if they wish the grant funding opportunity to run again from April 2018. If so this opportunity will need to be advertised from November 2017.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**04/09/2017**

**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**North Area Council Meeting:**

**18<sup>th</sup> September 2017**

**Agenda item: 5**

**Report of  
North Area Council Manager**

**North Area Council – 2017/18 Quarter 1 (April – June 2017)**

**Performance Management Cover Report for Commissioned Projects and  
Stronger Communities Projects**

**Recommendations**

It is recommended that:

- 1. Members note the contents of the Performance Management Report attached at Appendix 1.**

**Background**

A comprehensive North Area Council Performance Report for the period April to June 2017 (2017/18 Quarter 1) has been produced and is attached at Appendix 1.

**Performance Management Report (attached at Appendix 1)**

**Part A** of the North Council Performance report provides North Council members with an aggregate picture of how all the North Council contracted services contribute to the achievement of each of the North Area Council's agreed outcomes and social value objectives.

The information provided in Part A reflects information gathered from each contract for the period April to June 2017.

**Contracted Service Providers:**

- CAB & DIAL – Community Outreach Project
- Forge Community Partnership – Creating a cleaner, greener environment in partnership with local people
- C&K Careers – Summer Internship 2016 – KIT Period
- Kingdom Security Services Ltd – Environmental Enforcement.

**Part B** provides North Council members with a summary performance management report for each of the contracted services for 2017/18 Quarter 1 (April – June 2017). The report provides RAG ratings plus updated information from all North Area Council

Providers, following submission of their quarterly reports and subsequent quarterly contract monitoring/management meetings.

**Part C** provides a summary of performance information from the Strong Communities Grants Projects.

In addition to the information provided in the summary reports, more detailed information is available on request, including at least two case studies with photographs for each contracted service, and some performance data on a ward basis.

Please note there are two start dates for the grant projects this year: April 2017 and October 2017. The projects are grouped in the report based upon their start date.

### **Performance Report –Issues**

One of the North Area Council contracts continues to perform well and is now over capacity.

In the last quarter the Area Council has expressed dissatisfaction with two of the North Area Council contracts. Issues identified have been challenged by the Area Manager.

The time limited Summer Internship Project 2016 has also performed well during the delivery period. This contract is now in the 'staying in touch' phase.

### **Appendices**

**Appendix 1:** North Council Performance Management Report- Quarter 1 2017/18 (April-June 2017) .

**Officer Contact:**  
Rosie Adams

**Tel. No:**  
01226 773583

**Date:**  
6<sup>th</sup> September 2017

**NORTH AREA COUNCIL**  
**Project Performance Report**  
**Q1 2017/18 (April – May 2017)**

**September 2017**

# INTRODUCTION

## North Area Council Priorities

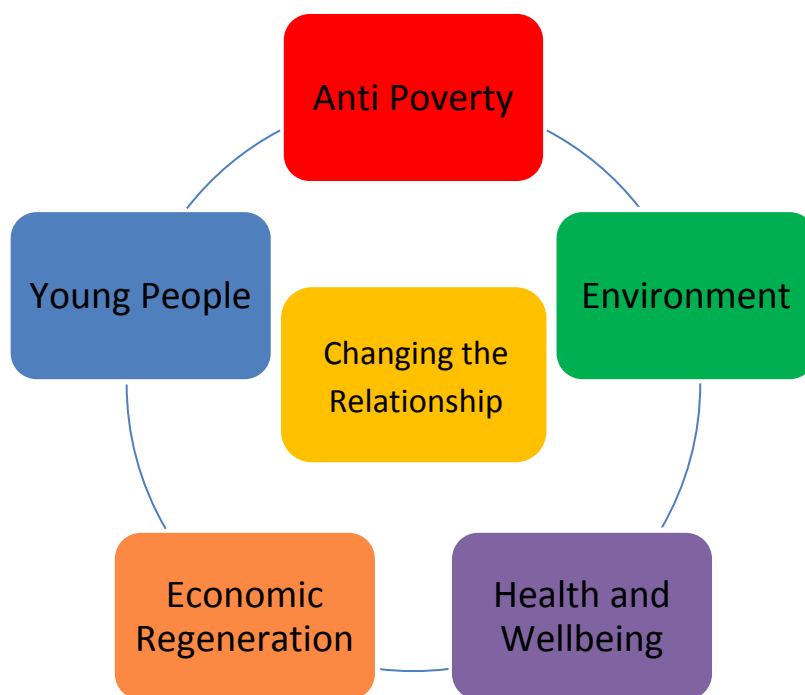


Table 1 below shows the Provide that have now been appointed to deliver a series of services that address the priorities and deliver the outcomes and social value objectives for the North Area Council. A number of projects are still in the development phase.

	Service	Provider	Contract Value/length	Contract start date	Updates
<b>Anti-Poverty</b>	Financial Inclusion Service	CAB & DIAL	£148,120 2 years	14 <sup>th</sup> September 2015	Project performing well
<b>Anti-Poverty</b>	Financial Inclusion Service	CAB & DIAL	£190,000 2 years (+1yr)	14 <sup>th</sup> September 2017	Contract Inception
<b>Young People</b>	Summer Holiday Internship 2014	C&K Careers	£39,410 9 months	April 2014	Contract Completed
<b>Young People</b>	Summer Holiday Internship 2015	C&K Careers	£45,000 18 months	9 <sup>th</sup> March 2015	Contract Completed
<b>Young People</b>	Summer Holiday Internship 2016	C&K Careers	£31,550 18 months	1 <sup>st</sup> March 2016	KIT Period
<b>Environment</b>	Environmental enforcement	Kingdom Security	£ 54,771 1 year + £81,844 8 months	4 <sup>th</sup> August 2014  August 2015 – March 2016	Contract Completed

<b>Environment</b>	Environmental enforcement	Kingdom Security	£120,640 per annum (1yr+1yr+1yr)	1 <sup>st</sup> April 2016	Current dissatisfaction expressed
<b>Environment</b>	Clean & Green Community Development	Forge c/o Anvil CIC	£150,192 2 years	14 <sup>th</sup> September 2015	Value for money currently being monitored
<b>Environment</b>	Clean & Green Community Development	Twiggs Grounds Maintenance Ltd	£169,932 2 year (+1 year)	2 <sup>nd</sup> October 2017	Contract Inception
<b>Economic Regeneration</b>	Small Business Development Survey	Barnsley Business and Innovation Centre	£2,250 £5,000 - 6months	Aug 2016 April 2017	Survey Biz Surgeries
<b>Health and Wellbeing</b>	Healthy Eating Project	South and West Yorkshire (NHS) Foundation Trust	£98,893 18 months	16 <sup>th</sup> October 2014	Discontinued April 2016

## PART A - OVERVIEW OF PERFORMANCE

4 contracts have formally completed their contract monitoring/contract management reporting for Q1 2017/18. The following tables therefore reflect the overview of performance of **4 live contracts only**. These contracts are:

- C&K Careers 2016 – Year 3
- Kingdom Security – Contract 2, Year 2 Q1
- Forge – Year 2, Q3
- CAB & DIAL Year 2, Q3

### Anti-Poverty

Performance Indicator	Target	Achieved to date
Number of financial / debt settlements negotiated		92
Cases of homelessness prevented		28
Overall benefit gain in £		£2,885,290

### Young People

Performance Indicator (combined with North East)	Target	Achieved to date
Summer internship to be delivered over summer 2016	90	71%
Development of five year plans tailored to the needs of students who attended	60	95%
Improved confidence about the future	60	74%



## Environment: Enforcement

Performance Indicator	Target	Achieved to date
Patrol Hours completed	1830	-
No of litter and dog fouling operations	4	75%
No of litter and dog fouling FPNs issued (this quarter)	N/A	147
No of parking PCNs issued (this quarter)	N/A	117
Payment rate for dog fouling and litter FPNs	N/A	74%
Payment rate for parking PCNs	N/A	-

## Health and Wellbeing

Performance Indicator	Target	Achieved to date
Local residents experienced improved health and wellbeing		68%
Local people feel more able to manage their own affairs		61%

## PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE

### C&K Careers

<div>Young People</div> <div>Health and Wellbeing</div> <div>Economic Regeneration</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	
	Milestones achieved	
	Outcome indicator targets met	
	Social value targets met	
	Satisfactory spend and financial information	
	Overall satisfaction with delivery against contract	

### Background

Following the success of the 2014 and 2015 Summer Holiday Internship programmes focusing on employability skills for under 16s, Barnsley MBC North, North East and South Area Councils re-commissioned a 2016 programme. Two week blocks were to be provided during the summer holidays to Year 10 students catering for up to 135 young people who reside in the area covered by these Councils. The overarching purpose of the programme was 'providing knowledge and greater understanding of the work environment and allowing young people to experience a work placement and benefit from preparation workshops, thus improving their employment prospects'.

Tangible outputs delivered during the programme include the drawing up of 5 year plans for the future and preparation of CVs which were done in the summer workshops and will be updated through work with the C&K Careers Adviser linked to schools during the keeping in touch period.

### Week 1 - Employability Training

- Day 1 – getting to know you, Buzz personality test
- Day 2 – CV production
- Day 3 – Interview skills
- Day 4 Team building & communication consolidation activities
- Day 4 – 1to1 Guidance Interview and 5 year plan

The principal outcomes required by the programme were **that young people should feel capable of achieving their potential and increased confidence and self-esteem** together with the **development of IKIC competencies** and of employability skills.

The entire focus of this programme has been on enabling the students to develop the skills and confidence to take responsibility for their futures. The informal feedback, together with reported moves towards further work/training collected during the programme indicates that this is happening:

- *I know how to be a good worker*
- *It has really helped doing CVs and interviews, and getting to know new people*
- *It has made me look forward to going to work. I would like a good job in the future*
- *It has widened my horizons*
- *I will probably work harder at school to get where I want to be*
- *Now I have this knowledge and experience I feel I can draw upon it and use it in the future. I am motivated to follow a career path in graphic design*
- *Before the internship I was undecided between social work and office work. Now I am focussed on getting a business admin apprenticeship after Year 11*
- *I have realised how important education is. It was an eye opener to see what factory work is like.*
- *I have learned what I am capable of; realised the type of route I want to follow; learned I can get up and get to places; I have been tired but I have persevered*
- *I feel that I will keep on track so that I can achieve my goals – keep out of trouble and keep my head down*

#### 2016 outcomes so far:

- One student has been offered a Saturday job at a Care home
- One has now managed to get a part time job
- One student was very impressive at Ardagh Glass and they said they would bear him in mind for an apprenticeship in mechanical engineering
- Berneslai Homes told all their students to keep an eye out for possible apprenticeships; most students said that the placement had confirmed their choice of doing an apprenticeship in construction/ electrical.
- One student has been offered further work experience at Cranswick Convenience Foods when he turns 16.
- One student has received a really positive employer reference that she will be able to use for future job hunting
- One student was offered part time work from her placement at Asda, however, due to the distance to the particular store (Morley, Leeds) it isn't practical to take up.
- Cannon Hall have offered their student a part-time job
- One student is now volunteering as a result of the programme.
- Two students are now actively seeking part time work
- One student is now actively seeking a voluntary position

## Kingdom Security - Quarter 1 report received on July 2017

<div>Clean and Green</div> <div>Health and Wellbeing</div> <div>Economic Regeneration</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

### NARRATIVE UPDATE

The North Area is contracted to 4 x officers, this equates to 1830 hours over quarter, achieved is 1830 hours which is 100% of the contracted hours.

To date 147 FPN's and (117 PCN's for parking) have been issued in the area. 141 of these have been for littering offences and 6 for dog fouling offences. Civica shows that to date 74 % of the revenue will be raised from the notices in the North area. Officers spending more time concentrating on The dog fouling element of our work. To date this quarter complaints / operations are on going and continue to be reported and attended. We have been met with an increase in specific witness information re offenders. We offer on the first instance an FPN to allow the individual to discharge their liability rather than have us compile a witness statement and a file for prosecution at court.

Prosecutions continue for Littering and Dog Fouling. To date offenders have paid prior to attending, Pleaded guilty prior to court or have been found guilty at court. There has been a 99% success rate at court. A new Single Justice System starts next week which will mean a simplified file being presented and a larger amount being presented at an earlier stage. Currently persons being prosecuted now will not attend court until November 2017.

The Revenue Raised thus far from FPN's (Fouling and Littering) for this quarter is, £3975.00

### OUTPUT DATA

FPN Litter	FPN Dog Fouling	PCN Parking	total
35	2	31	68
55	3	45	103
51	1	41	93
141	6	117	264

**FPN AND PCN TICKET DISTRIBUTION BY WARD**

NORTH	Darton East		
	Litter	DF	P
APR	8	0	21
MAY	16	0	21
JUN	11	0	18
Total	35	0	60

NORTH	Darton West		
	Litter	DF	P
APR	7	0	2
MAY	16	1	10
JUN	14	1	10
Total	37	2	22

NORTH	Old Town		
	Litter	DF	P
APR	6	1	6
MAY	10	1	10
JUN	12	0	7
Total	28	2	23

NORTH	St Helens		
	Litter	DF	P
APR	14	1	2
MAY	13	1	4
JUN	14	0	6
Total	41	2	12

**Operations/Case Studies.**

*See case studies under separate cover*

Dog fouling Operations have been conducted in the Clumber Street / Welbeck Street Area of Old Town . Members of the public using seeing us patrolling and have approached the Officers thanking them for their valued work. FPN's have been issued but for littering rather than dog fouling.

Case studies. (on separate sheets)

Court case studies. We have had three recent cases at court where offenders have either been issued numerous tickets and or failed and refused to provide their details to the officers.

Case 1. C.O. a. Dog fouling and gave false details b. Littering and false details c. Littering and refused details. Fined £1320.00  
Case 2. M.K. 3 x Littering offences. Fined £1230.00  
Case 3. K.A. 3 x Littering offences. Fined £810.00

### **Added Value.**

‘Litter Picking’ days



For those juveniles within the community (8) have been completed in May. There has been three litter pick days all with the volunteer action groups. One in Jump (2) one in Wilthorpe Park (4) and one in Dearne (BODVAG)(2).

There are 20 more Juveniles to date who have committed the offence in the North area to cater for. We have a new relationship with the volunteer Clean up teams to assist with generating days for the restorative restoration scheme to be included. The next Community Litter pick is on 12th August to Co-inside with the School Holidays on Swanee Fields Kendray Barnsley.

The juvenile will be subjected to this by agreement of the Parent / Guardian. These days will be overseen by Kingdom Staff. Juveniles have attended from this area and have been both beneficial to the Juvenile, Parent and Staff who attend.

## Forge Community Partnership - Quarter 3 report received

July 2017

Clean and Green		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
Health and Wellbeing	Milestones achieved	●
	Outcome indicator targets met	●
	Social value targets met	●
Changing the Relationship	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

Extract from the providers quarterly narrative report:

The Team have been involved in many projects over the Spring and early Summer months, the weather also playing a large part in whether projects go ahead or not and also adding to growth spurts in areas only recently cut back.

Contacts have been made with the Ramblers Association and U3A in an attempt to encourage members to help us keep an eye on footpaths around our Wards and we have been involved in promotional events and publicity campaigns to help the public understand the work of the Team and to be encouraged to volunteer not just during Volunteer Month. Continued work ensures that all NEW volunteers are trained on the equipment they are to use, the environment they are to work in and highlighting the safety issues not only for themselves but of those working around them.

**Old Town** has given the Team continued work around the Canal Street and West Road areas and support for the Friends of Wilthorpe Park striving for success in the Yorkshire in Bloom accolade. A very successful community litter pick and clean up was held on 21 April around the Brettas Park area (journal Apr-Jun Journal shows). The initial involvement with the community in February this year (Y2 Q2 report refers) was very short on enthusiasm but we persevered and finally involved the Barnsley Tesco in the Community, Kingdom, Burton Bank Primary and local residents. We co-ordinated on this project with a local resident who could possibly take on a more active role with a community group in the future. Kingdom were active with residents as many complaints had been previously made with regard to a constant dog foul problem. A successful day resulted in 114 black bags of litter (photographs in the Journal from 21 April show) and various pieces of fly tip collected by 33 volunteers of various ages. It is difficult to litter pick through the continued growth at this time of year so it has been agreed with local residents that a further date during October half term will take place. A recent inspection confirmed that the dog fouling has decreased since April and there was little visible new litter in the area. Barnsley Tesco in the Community are happy to continue to be involved in the future event.

Pogmoor Residents Association have agreed to join the Team in helping cut back the area known as 'the Mounds' adjacent to West Road/Cresswell Street. The area has become flooded with litter and has become very overgrown giving cause for concern to local residents about hidden anti-social



behaviour. The weather thwarted the first attempt in June but it is scheduled to take place on 12 July. The Team have also provided additional green/composting bins to help with the residents greenwaste which is generated by caring for a public space within the mounds area.

Work with St Mary's Gardening Club and St Paul's Church volunteers continues as many plants and shrubs continue to grow and our help is needed with the larger jobs.

In **St Helen's** Ward during a scheduled check of the play area between Rotherham Road and Wakefield Road we were approached by a resident who was quite upset about an area at the back of her fence which was in the play area/park. The Journal of 31 May shows the extent of the problem where 8 bags of litter had been left in a den behind the fence, the residents reported that fires had been lit and they had lost a complete fence as a result in recent times. The Team, with the help of the residents, opened up the enclosed area, cut back, cut the grass and exposed the ground which had been previously hidden from on lookers. The Team have been addressing the overgrowth and litter problems on the boundary footpath and ginnells/footpaths that run from it (recorded as a 'Other Environmental Project) – to date this has resulted in 65 bags of litter, various fly tip and 4 loads of greenwaste. On occasions members from Athersley Recreation Football Club have volunteered in this work and occasional volunteers have helped with this project. Continued work with St Helen's Church and a new Gardening Club – Athersley Cares has resulted in many seeds being planted, raised beds built and a continued interest from young people about plants/insects etc (Journal 6 June shows). The garden at the Community Shop is beginning to pick up momentum again following a slow start due to drainage difficulties and it is hoped that the Team will be in a position to assist in the future.

Whilst the Team continue to support Greenspace in the **Darton East** Ward in taking litter off the streets (45 bags this quarter) we have also helped plant 460 bedding plants around the War Memorial/Ibberson Gardens areas (Journal 20 May shows). Other community projects we have been involved with are the Dementia Inspired Social Club based at Mapplewell Village Hall where we helped put together their hanging baskets which now hang outside the hall, a promotional day in Mapplewell and with the Staincross Ladies Group, installation of sponsored planters guided by Cllr Spence, taking over the caring of an outside space on Wentworth Road, Mapplewell with local residents, reclaiming of footpaths in Mapplewell Park, cut back at Windhill Road play area and on Spark Lane footpaths and also clearing and fly tip removal on Spark Lane footpaths and assisting Mapplewell Village Hall volunteers with clearing the borders for seeding. As the journal from 6 May shows we have also removed an urgent fly tip brought to our attention by Cllr Miller.

The completion of the Springfields cut back took place during April and May and with the help of local residents the area is more open, usable and can now be maintained much more easily. The Team will continue to look after the area to avoid a repetition of overgrowth and a further date is planned with residents in August. Darton College and Primary have been involved with a project in the **Darton West** Ward with a re-vamp of the Skate Park (large project report 15 May shows), this is one of the projects that again the weather thwarted but it is hoped that it will be finalised in the near future. A disappointing outcome for a job was the fence running alongside the Shaw Carpets access road and Darton Park. The Team, with support from Parks, reinstated the fence on 23 May but has subsequently been pulled down, an alteration to the access arrangements to the park seems to have resolved the issue. We are also involved with Darton College as we help them design their eco garden in an area at the top of Brookhill Road, it has been agreed that the area will be fenced off although this aspect is currently on hold, whilst the issue of a fire hydrant in the proposed site, is addressed. The Team continue to support Voice for Darton with their litter picks which should now become more frequent and not clash with Greenspace, dependant on volunteer availability. Work with the Redbrook TARA involved the Team and TARA volunteers cutting back an overgrown

Mawefield Road Play Area and a litter pick down to the Country Kitchen on Redbrook Road (Journal 14 June refers). Following a successful WA bid further work to paint the play equipment will take place in the future once a date has been agreed with Redbrook TARA.

The turn-out of volunteers has increased during this period and the Team feel this is as a result of the previous efforts in relation to promotion/publicity and the support of the Ward Alliance members on a more frequent basis. The work in St Helen's Ward, which has previously been slow, has improved over the last quarter with the Team being able to average at least a visit every week (overall 14 visits in 13 weeks) and as with all Wards the signposting for projects and support of the Ward Alliance members is always appreciated.

As gala season is imminent we are to be involved with local community groups not only in the pre and post clean ups but being involved on the day, to use the opportunity to promote the work of the Clean and Green Team and the Ward Alliance involvement.

A number of projects are outstanding where nesting birds were found earlier in the year and it is hoped these will be concluded through the latter part of August when checks should reveal that the nests have been vacated. Summer will be a time for the Team to keep on top of the growth that happens so quickly in our Ward's footpaths/ginnells and public spaces.

An issue which seems to reoccur quite frequently is caused by the manner in which the local authority cuts the grass. In many instances the Team have cut back the edges as part of a project where it has significantly overgrown so that it is safe for them to be cut but it is continually not done and the team then have to re-schedule to go back troubling volunteers to be further involved. Many residents speak of their frustrations on this issue.

The amount of fly tipping continues to be problematic in our Wards – 2/3 of fly tipping comes from household waste and the Clean & Green Team and colleagues in the South, Tidy Team, have encouraged individuals when speaking with them on the telephone/by email and through social media to check that they are using workmen who have a waste carriers license to take away their waste. The Teams are constantly being vigilant in the removal of fly tipping as much as time allows but as the Team does not have access to BMBC Waste Disposal Sites and as a result we are very limited as to what we can lift because we have difficulties in its disposal. As a consequence this has had a detrimental effect on the amount of skip costs we have incurred which in turn, has had a reduced outcome on the percentage of spend achieved locally as the company used is from out of the area.

<b>Title</b>	BRETTAS PARK CLEAN UP
<b>Date</b>	21 APRIL 2017
<b>Ward Area</b>	OLD TOWN
<b>Who requested?</b>	LOCAL RESIDENTS
<b>Summary:</b>	<p>This case study represents a number of co-ordinated parties coming together with the one aim to make their community a better place to live. It involved the Clean &amp; Green Team, Kingdom Enforcement, Barnsley Tesco in the Community, Burton Bank Primary school children and local residents.</p>
<b>Key Learning Points:</b>	<p>This was a fantastic outcome for the residents, the key learning point for the Team was the need for someone with local knowledge to enable the link to take place with the different groups of people involved, because of this the day was as successful as it was.</p>
<b>Background:</b>	<p>The project evolved over time starting with a report of a litter and dog fouling problem previously (large project Brettas Park Y2 Q2 refers) which although was reported as a success it didn't involve the large amount of volunteers that we were hoping for. During conversations with residents on 21 February the Team came across an enthusiastic resident who couldn't attend in February but was interested in anything that we did in the future. This resident told us of her own efforts in trying to keep the area clean and litter/foul free. As a consequence we agreed a way forward in terms of publicity and attracting residents and school children from the local area.</p>
<b>Who was Involved:</b>	<p><b>Staff:</b> Clean &amp; Green Team x 8</p> <p><b>Existing Volunteers:</b> 3</p> <p><b>New Volunteers:</b> 30 (15 under 16, not recorded as pupils as the school itself was not involved and the children were residents).</p> <p><b>Hours Given:</b> 120</p>
<b>Any unplanned outcomes (Good or Bad):</b>	<p>Fantastic work rate from all involved in collecting such a large amount of litter and fly tip in a short period of time. Residents appreciated the attendance of Kingdom who had previously reported that they didn't think there was a dog fouling problem (they</p>

do now), having them in attendance at the same time as doing the clean up was of great help in communicating the issues and the attendance of Barnsley Tesco in the Community not only to provide refreshments but to get involved in the litter picking itself.

### **Outcomes of Project:**

The following actions were completed:

114 bags of litter collected

Numerous items of fly tip collected (see photographs)

### **What could have been done better:**

Nothing to report.

### **Next Steps:**

Future date to be agreed with residents due to take place in October half term, longer term plans to enable the residents to litter pick regularly and the Team assist on a more ad-hoc basis when required.



## **Anvil CIC      Case Study 18 and Large Project**

<b>Title</b>	WEST ROAD CLEAN UP
<b>Date</b>	6, 19, APRIL, 5, 11, 13 MAY & 13 JUNE 2017
<b>Ward Area</b>	OLD TOWN
<b>Who requested?</b>	COUNCILLOR LOFTS
<b>Summary:</b>	<p>Initial work of widening and clearing a footpath from West Road to Stocks Lane progressed into an identification of anti social behaviour dens and litter stashes requiring a large clear up.</p>
<b>Key Learning Points:</b>	<p>The Team identified at an early stage the various needs for this large project in that a large amount of time was needed to clean the area and get it back to what it should be. The area was leafleted to encourage volunteer involvement but with no success. The removal of dens was the necessary start to halting the anti-social behaviour and because of parking difficulties an early morning clean up was identified one weekend to clear the street of litter and overgrowth.</p>
<b>Background:</b>	<p>Councillor Lofts contacted the Team regarding the need to reclaim a footpath as overgrowth and verges had been lost over a period of time. As the work continued other areas of work were identified making the job a longer term, large, project which could only be undertaken over a longer period of time.</p>
<b>Who was Involved:</b>	<p><b>Staff:</b> Clean &amp; Green Team x 3/4 each day <b>Existing Volunteers:</b> 0 <b>New Volunteers:</b> 0 <b>Hours Given:</b> 0</p>
<b>Any unplanned outcomes (Good or Bad):</b>	<p>What appeared to be a small job has not only transpired to be a large project but has also led us to become involved with the Pogmoor Resident's Association as we identified a project, which will take place during July, with residents at 'The Mounds' on West Road/Cresswell Street. The team having cut back the overgrowth have had some frustration with the area not being included when the grass has been cut by the local authority. Whilst the Team appreciate it is a slight increase in area to include what has been cut back, in the longer term surely this would be more cost effective.</p> <p>The Team also identified the growth of Japanese Knotweed in an area close to the project, which Councillor Lofts has subsequently reported in.</p>
<b>Outcomes of Project:</b>	<p>26 bags of litter collected</p>

4 loads of greenwaste  
7 bags of recycling  
(see photographs)

**What could have been done better:**

Nothing to report.

**Next Steps:**

Work will need to continue regarding the retrieval of litter once the growing months have passed and Councillor Lofts is due to meet with the Team again later in the year with regard to a plan of action.





## CAB & DIAL – Yr2 Quarter 3 report received July 2017

<div>Health and Wellbeing</div> <div>Anti Poverty</div> <div>Changing the Relationship</div>		RAG
	Satisfactory quarterly monitoring report and contract management meeting.	●
	Milestones achieved	●
	Outcome indicator targets met	●
	Social value targets met	●
	Satisfactory spend and financial information	●
	Overall satisfaction with delivery against contract	●

### Extract from the providers performance report:

During Year 2, Quarter 3, this project provided 336 client contacts supporting residents with a variety of different issues. As we have continuously found throughout the project, the largest proportion of these have accessed the service for benefit related advice – although many clients have also accessed the service relating to relationship, debt, legal and consumer issues.

The additional £635,997 we have secured in benefit gains this quarter brings the reported benefit gains across the whole project to an estimated total of £2,885,290.

This quarter we have worked with clients with a combined indebtedness of £97,241. This means those clients will now have a greater disposable income to spend because their debt repayments will be negotiated to manageable levels.

As well as financial gains, 68% of clients that have answered our feedback survey this year have stated that they feel their health and wellbeing has improved and 88% report reduced stress and anxiety. In addition, 61% report that they feel more able to manage their own affairs.

**N.B. Overall client numbers this quarter remain steady. CAB have seen an average of three clients per advice session, and DIAL have seen an average of four clients. However, analysis of individual outreach sessions shows that 97% of clients are still attending at the original venues, with only 3% utilising the new provision offered at Staincross Methodist Church.**

### **Case Study 1**

Client attended St. Helens Ward Outreach, Athersley Library, for support with both Employment & Support Allowance and Personal Independence Payment Appeals.

Client had originally completed the forms themselves and had been unsuccessful on both occasions.

Across 3 different outreach sessions a Mandatory Reconsideration, an SCSS1 Formal Appeal submission, and Tribunal Preparation were completed. I also wrote a letter for client to give to the GP requesting supporting evidence, specific to the descriptors in both the ESA and PIP claims.

Both appeals were allowed; successful at 2 x Tribunal Hearings. As a result, the client was awarded £186.90 per week Employment & Support Allowance & £113.56 per week Personal Independence Payment; a total benefit income of £300.46 per week, (£15, 624 per annum) not including Housing Benefit and Council Tax Support.

*"I can't thank you enough Mick. I was really stressed and thought I was going to lose everything; I can finally relax now"*

### **Case Study 2**

Client attended Darton West Ward, The Darton Centre, expressing that their illness and disabilities, and thus their care needs, had increased.

I ascertained that the client was currently in receipt of Disability Living Allowance (DLA), claiming the Low Care component of £22.00 per week.

Contact was made with the Disability Living Allowance enquiry Line to request a review of care needs only.

The client then attended outreach again with a DLA form and I undertook a Review of Care Component only. The review was successful, awarding the client High Rate Care Component of £83.10 per week, increasing their weekly amount by £61.10 per week. (an annualised increase of £3,177)

Further benefit checks were also conducted - which are currently in process.

*"I couldn't believe it when I opened the letter. It's made a right difference. I can now get a bit more help with things because of the extra money. Thank you for all your help"*







# PART C – COMMUNITY GRANTS SUMMARY

## PERFORMANCE MANAGEMENT REPORT

### APRIL 2017 TO MARCH 2018

#### Emmanuel – Over Fifty Friends

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

#### Project Summary:

**Over Fifty Friends** aims to promote and support the health and wellbeing of older and vulnerable people by the reduction of social isolation and loneliness, through a wide range of activities supported by volunteers of all ages. The range of activities are specifically designed to stimulate the mental capacity of an aging generation. Participants will have the opportunities to develop skills as well as learn new skills, alongside meeting others who are of a similar age with similar interests. This project aims to engage over 200 older people in the activities.

#### Performance Summary:

The second year of the Integrate project has rapidly began to take shape. The new focus on over 50's fun has meant that there has been a rebranding of the project to try to encourage new people to take part.

Although the project has been able to keep some of its much loved events from last year it has also began new initiatives.





Here are some the activities that the project has been enabling to happen in the local community - \*indicates that it a new project for this year.

- Afternoon teas  
This quarter has seen 2 afternoon teas take place, each with over 50 people attending. The teas offer a safe place where young family members can bring elderly relatives as well as elderly people able to come along by themselves.
- Coffee mornings (new to integrate project)  
Emmanuel has long had a successful coffee morning take place each week. The integrate project has combined with the aging volunteers to give it a new burst of life and to inspire the volunteers to include more in the mornings such as day trips etc.
- \*Craft group

Fortnightly group where half a dozen elderly women come together to work on a craft project of their own choice.

- \*Film club  
Fortnightly film club showing relevant films for the age group
- \*Fun and fitness  
A 6 week trial of light exercise specifically designed for older people
- Beetle Drive  
Continuation of this popular evening from last year's project
- Woman's group (new to integrate project)  
The integrate programme has begun to support this pre-existing social group for woman. The involvement in the group has been minimal so far, however this is to change after the summer break
- IT support group  
Fortnightly IT support group
- Men's breakfast (new to integrate project)  
A monthly event, which has been running for a couple of years, however the integrate project has been able to advertise it and encourage more people to go along

## RVS – Looking Out for Older People





Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Project Summary:

The project aims to provide Opportunities for Young People by increasing their chances to interact and build relationships with members of other generations, learning new traditional skills and taking part in a range of enrichment activities which may not otherwise have been available to them. The project will help develop Stronger Communities by encouraging intergenerational groups to support one another and ensure that all participants have the opportunity to shape the future of the project by involving them in decision making and developing the work of the project in ways which best support services in their neighbourhoods. Participants will also have the opportunity to access RVS' existing network of luncheon and social clubs. The project aims to work with 200 young people and create 40 new volunteering roles.

**Performance Summary:** *Update available at a later meeting*

## Reds In the Community – Walking Football





Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Project Summary:

Through the Fit Reds programme, Fit Reds Health Trainers provide participants with information regarding diet, nutrition and healthy lifestyles along with vital one to one support. Fit Reds Physical Activity Coaches engage participants with physical activity suited to their individual needs. Reds in the Community's proposed Walking Football Fit Reds Programme, which will build upon the positive work which the charity has undertaken in the North Area over the past year whilst piloting a brand new programme of activity which combines Walking Football with our successful Fit Reds programme, aims to directly address the issue of inactivity amongst males 55+ in the North Area of Barnsley and promote healthy living. The programme will be available to 30 individuals in the North Area.

**Performance Summary:** To date there are 10 participants actively involved.

## RITC – Premier League Kicks





Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Project Summary:

Premier League Kicks programme, offers weekly sports sessions in community time, young people will be doing more sport and physical activity and will develop their sporting skills. Sessions will also support the development of essential life-skills such as teamwork, leadership and communication skills. Through engaging young people with sports participation activities, and of course sporting role models in the form of professional football players, as well as incentives such as match day tickets, Reds in the Community will inspire and motivate the young people we work with to continue leading healthy and active lifestyles. The programme will be available to 50 young people.

**Performance Summary:** The project is currently being delivered at Holy Trinity where there are 64 individual participants.

## YMCA – YMCA Youthwork

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Project Summary: Performance Summary:

The project aims to enable children and young people from the locality to access a range of positive activities as an alternative to risk taking and anti-social behaviour. To sustain a programme of open access, positive activities for children and young people that contribute to improving their health and wellbeing and raising levels of aspiration. Providing safe, local opportunities for children and young people to make positive choices about what they do outside of school hours. The project aims to provide youth work opportunities for 592 young people and create 66 volunteering and peer support opportunities.

### Performance Summary:

Project Outcome	Intervention/ activities that will contribute to achieving project outcome	Target	Progress so far
<b>Outcome 1</b> Improvement in the health and wellbeing of young people	<ul style="list-style-type: none"> <li>Young people involved in project consultation &amp; development of activities.</li> <li>Young people attending &amp; taking part in a variety of activities.</li> <li>Flexible &amp; targeted models of youth work delivery contributing to improvements in self-esteem and confidence of participants.</li> </ul>	<ul style="list-style-type: none"> <li>40 unique attendees</li> <li>74 youth work sessions with 592 attendances from young people</li> </ul>	<ul style="list-style-type: none"> <li>31 unique attendees</li> <li>24 Youth Work sessions with 203 attendances from young people</li> </ul>
<b>Outcome 2</b> Increased confidence, self-esteem, attitudes and aspirations of young people	<ul style="list-style-type: none"> <li>Young people reporting an increase in confidence and self-esteem</li> <li>young people taking part in positive activities out of school hours</li> </ul>	<ul style="list-style-type: none"> <li>592 youth work opportunities</li> <li>66 Peer Support &amp; Volunteering Opportunities</li> </ul>	<ul style="list-style-type: none"> <li>192 youth work opportunities</li> <li>22 Peer Support &amp; Volunteering Opportunities</li> </ul>

	<ul style="list-style-type: none"> <li>• Creating opportunities for and access to personal development and accreditation supporting participants to make positive life choices.</li> </ul>		
<b>Outcome 3</b> Young people taking ownership of their lives and making positive life choices	<ul style="list-style-type: none"> <li>• Young people involved in project consultation &amp; development</li> <li>• Delivery of a range of positive activities as an alternative to risk taking behaviour</li> <li>• young people participating in volunteering and Peer Support Activities</li> </ul>	<ul style="list-style-type: none"> <li>• 74 youth work sessions with 592 attendances from young people</li> <li>• 66 peer support &amp; volunteering opportunities</li> </ul>	<ul style="list-style-type: none"> <li>• 24 Youth Work sessions with 203 attendances from young people</li> <li>• 22 Peer Support &amp; Volunteering Opportunities</li> </ul>
<b>Outcome 4</b> Investment in the local economy and social value for the community.	<ul style="list-style-type: none"> <li>• Investing in safe, local venues and supporting other community organisations in the localities</li> <li>• Employment of skilled and experienced youth workers</li> <li>• Creating opportunities for work experience, apprenticeship &amp; volunteering</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Local youth worker employed</li> <li>• 2 work experience &amp; apprenticeships</li> <li>• 4 Volunteers Supporting Young People</li> </ul>	<ul style="list-style-type: none"> <li>• 1 Local youth worker employed</li> <li>• 1 work experience</li> <li>• 3 Volunteers Supporting Young People</li> </ul>

The project is providing a flexible programme of activities with 2 weekly, age specific, open access youth club sessions during term time at YMCA Barnsley, along with holiday provision and outreach and engagement activities in the locality area.

The level of participation in this reporting period is positive and reflects the consultation and outreach activity, the weekly youth clubs are well attended and retaining a high level of participants from the North Area.

The programme of activities in this quarter has included:

- Regular consultation and engagement with young people about programme of activities.
- Opportunities for peer support and youth volunteering.
- A girls sport and activity project focussed on personal and social development, enhancing self-esteem, skills development and raising levels of aspiration and achievement. In this quarter participants have worked towards achieving the first grading in Kickboxing.
- Youth group programme opportunities around health and wellbeing, self-image, sexual health, sports, games, arts and crafts.
- Work around issues affecting group members that has developed into discussions about a fundraising event for a cancer charity.
- Horticultural activities and workshops around planning and development of a YMCA Orchard.
- Personal challenge and team development activities with attempts at world records.

The Y Stay In youth worker is also supporting a group of young women with issues around being in the care system and their personal challenges and development.

Providing a consistent point of contact and regular support, developing and maintaining relationships, and enabling them to explore and access wider opportunities and additional services.

Y Stay In workers often engage in conversations around relationships, in particular nurturing positive ones. Conversations with attendees who are worried about their relationships have been invaluable in terms of consultation in order to plan and deliver a more proactive response to some of the issues. Recent staff training on mental health and anxiety in young people has allowed our team to consider our roles as youth workers, and work out ways in which best we can explore these issues with attendees to Y Stay In and our wider detached / outreach provision.

The project workers have started some detached/outreach work in the Old Town and Darton area and as part of this will be hosting a youth chill out space at the Coalfields Festival in July, promoting personal safety and wellbeing. Youth workers and young volunteers will be using this opportunity to raise the profile of the project within the North Area, engage with new young people and consult about summer activities in the area and future programmes.





There are currently 2 active Peer Supporters and 1 Young Volunteer from the North Area supporting the project. One of these young people has also been participating in workshops that are focussed on developing an evaluation model for recording young people's personal development as part of YMCA projects.

The project has regular engagement with other providers to facilitate opportunities for young people including Targeted Youth Support, the Youth Offending Team, local PCSO's, and The Terrance Higgins Trust.

*N.B. Next YMCA report available Jan 2018*

## OCTOBER 2017 TO SEPTEMBER 2018

### Ad Astra Barnsley CIC – New Lodge

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	





#### **Project Summary: Performance Summary:**

The Community Interest Company aims to use their management of New Lodge Community Centre to provide activities to involve a wide range of New Lodge and St Helens residents. These activities aim to provide a variety of volunteering opportunities, health benefits and improve community cohesion.

In addition Ad Astra will continue in its primary aim of raising the aspirations of young people throughout the North Area by providing and involving themselves and their volunteers in a wide range of community activities. These will be Family Fun days, After School Clubs, Peer support and Anti Bullying workshops and events to help improve the local environment.

**Performance Summary:** *Available at a later meeting*

## Emmanuel Methodist Church – Stage Lighting





Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Project Summary:

Emmanuel Church hosts a number of concert and performing arts events during the year. The church has been advised by concert users that the lighting in the concert space is not fit for purpose. The grant funding will contribute to larger financial commitment to replace the stage lighting in the main concert area.

**Performance Summary:** *Available at a later meeting*

## Homestart – Lifeline Project

Satisfactory quarterly monitoring form submitted	
Project milestones achieved	
Project indicators / targets met	
Overall project progress & achievements	

### Project Summary:

Homestart intend to deliver a project to provide unique and proven support to isolated and vulnerable families in north Barnsley, building on the work we have delivered in other areas previously.

Homestart have use a volunteering model to support their delivery and they intend to recruit and specifically train local people on their accredited course to become volunteers and undertake home-visits, where they can provide practical help, emotional support and parenting advice to families who are struggling.

**Performance Summary:** *Available at a later meeting*



**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**North Area Council:  
18<sup>th</sup> September 2017**

**Agenda Item: 7**

**Report of the  
North Area Council Manager**

**Devolved Ward Budget and Ward Alliance Funds**

**1. Purpose of Report**

- 1.1 This report updates the North Area Council on financial position the Ward Alliance budget for each ward for the 2017/18 period.

**2. Recommendation**

**That each Ward in the North Area Council area prioritises the efficient expenditure of the Ward Alliance Funds 2017/18, in line with the guidance on spend.**

**3.0 Introduction**

- 3.1 As part of the decisions made by the Council's Cabinet in 2013 each Ward was allocated an annual Ward Alliance Fund of £10,000. In addition the Area Council has devolved £10,000 for the financial year 2017/18.
- 3.2 All funding decisions must meet with Ward Alliance approval and be allocated with in accordance with the ward Alliance Finding 2016/17 – Briefing Note. This requires half of the fund to be allocate to projects where there is match funding.
- 3.3 In considering projects for the use of the Devolved Ward Budget, Members will need to be satisfied that:
- it meets a recognised need for the Ward,
  - it is in the wider public interest (whole community can potentially benefit),
  - it represents value for money.

**4.0 2017/18 Financial Position**

- 4.1 The carry-forward of remaining balances of the 2016/17 Ward Alliance Fund was added to the 2017/18 Allocation, to be managed as a single budget with the conditions of the ward alliance budget allocation.
- 4.2 All decisions on the use of this funding need to be approved through the Ward Alliance.
- 4.3 Budget allocations for 2017/18  
The full grant allocation for the North Area's Ward Alliances for the year 2017/18 was £92,608.

Ward	Base Allocation	Carried forward from 2016/17	Devolved from Area Council	Total available
Darton East	£10,000	£300	£10,000	£20,300
Darton West	£10,000	£2,297	£10,000	£22,297
Old Town	£10,000	£7,335	£10,000	£27,335
St Helen's	£10,000	£2,676	£10,000	£22,676

4.4 Please refer to Appendix 1 for a full breakdown.

## **5.0 Challenges and Opportunities**

5.1 All wards should take an opportunity to consult on their ward plan during 2017/18 (during the first quarter is recommended). This will help the Ward Alliances to review the existing plans and reaffirm their ward priorities.

5.2 Any projects requiring a long lead in time will require the involvement of the Area Team as early as possible.

Officer Contact:  
Rosie Adams

Tel. No:  
01226 773583

Date:  
5<sup>th</sup> September 2017

## **Appendix 1: 2017/18 WARD FUNDING ALLOCATIONS**

### **DARTON EAST WARD ALLIANCE**

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£300	carried forward from 2016/17
£10,000	devolved from Area Council
<b>£20,300</b>	<b>total available funding</b>

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining  £10,150</b>	<b>Allocation Remaining  £20,300</b>
NCS - NCS Sponsorship	£300.00	£300.00	£10,150.00	£20,000.00
Wellgate PS - Project raised beds	£854.29	£854.29	£10,150.00	£19,145.71
M&SG Rec Group - War Memorial steam clean	£240.00	£240.00	£10,150.00	£18,905.71
DE Working Budget 2017	£600.00	0	£9,550.00	£18,305.71
DE Hanging baskets	£2,200.00	0	£7,350.00	£16,105.71
DEWA - Grass cutting	£450.00	0	£6,900.00	£15,655.71
Qtr 1 Secretary expenses	£125.00	£125.00	£6,900.00	£15,530.71
Nova Theatre Gp - First Stage Summer School	£250.00	£250.00	£6,900.00	<b>£15,280.71</b>

**DARTON WEST WARD ALLIANCE**

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£2,297	carried forward from 2016/17
£10,000	devolved from Area Council
<b>£22,297</b>	<b>total available funding</b>

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining  £11,148.50</b>	<b>Allocation Remaining  £22,297</b>
Darton Voice - Brookhill Road/Darton Wildlife Project	£80.00	£80.00	£11,148.50	£22,217.00
Darton Crowns - Line marker	£187.00	£187.00	£11,148.50	£22,030.00
DWWA - Sloppy Slippers	£2,000.00	£0	£9,148.50	£20,030.00
All Saints Church - York Waits Concert - 500th Anniversary	£500.00	£440.00	£9,148.50	£19,530.00
DW Hanging baskets 2017	£1,945.00	£0	£7,203.50	£17,585.00
North Gawber Junior FC - Community Project	£500.00	£0	£6,703.50	£17,085.00
All Saints Church Darton - Fire alarm	£500.00	£0	£6,203.50	£16,585.00
Redbrook TARA - Redbrook Park	£100.00	£100.00	£6,203.50	£16,485.00
Clean & Green Team - Barugh Green rec painting	£100.00	£100.00	£6,203.50	£16,385.00
Darton Cricket Club - Ground maintenance machinery	£750.00	£750.00	£6,203.50	£15,635.00

Nova Theatre Gp - First Stage Summer School	£500.00	£500.00	£6,203.50	£15,135.00
DWWA - New bench	£760.00	£0	£5,443.50	£14,375.00
Darton College - College Farm	£800.00	£800.00	£5,443.50	<b>£13,575.00</b>

#### **OLD TOWN WARD ALLIANCE**

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£7,335	carried forward from 2016/17
£10,000	devolved from Area Council
<b>£27,335</b>	<b>total available funding</b>

The Old Town Ward Alliance has not yet allocated any of their Ward Alliance Fund.

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining</b>	<b>Allocation Remaining £27,335</b>
			<b>£13,667.50</b>	
Ad Astra Barnsley CIC - Having fun & staying fit	£1,984.00	£1,984.00	£13,667.50	£25,351.00
OTWA - Dual bin	£1,838.00			<b>£23,513.00</b>

**ST.HELENS WARD ALLIANCE**

For the 2017/18 financial year the Ward Alliance had the following available budget.

£10,000	base allocation
£5,425	carried forward from 2016/17
£10,000	devolved from Area Council
<b>£25,425</b>	<b>total available funding</b>

<b>Project</b>	<b>Allocation</b>	<b>Match funding element of allocation</b>	<b>Non Match funding allocation remaining  £12,712.50</b>	<b>Allocation Remaining  £25,425</b>
STHWA - Restricted Parking Fences for Carlton Rd	£4,000.00	0	£8,712.50	£21,425.00
STHWA - Hanging Baskets 2017	£2,046.00	0	£6,666.50	£19,379.00
Time for tots - Mother & Baby/toddler play & stay group	£700.00	£354.00	£6,320.50	£18,679.00
StHWA - feeding vulnerable families	£540.00	£540.00	£6,320.50	£18,139.00
Honey Pot Café - Additional activities	£1,139.85	£1,139.85	£6,320.50	£16,999.15
StHWA - Extra car parking facility	£500.00	£500.00	£6,320.50	£16,464.15
The Coffee Lodge - Kids eat free at the coffee lounge	£285.00	£285.00	£6,320.50	£16,179.15
Athersley Cares - Bees little helpers	£260.00	£260.00	£6,320.50	£15,919.15
Qtr 1 Secretary expenses	£125.00	£125.00	£6,320.50	£15,794.15
Twilight Group	£441.00	£441.00	£6,320.50	<b>£15,353.15</b>

**BARNSELY METROPOLITAN BOROUGH COUNCIL**

**North Area Council Meeting:  
Monday 18<sup>th</sup> September 2017**

**Agenda Item: 8**

**Report of North Area Council  
Manager**

**North Area Ward Alliance Notes**

**1. Purpose of Report**

- 1.1 This report appraises the North Area Council of the progress made by each Ward in relation Ward Alliance implementation.

**2. Recommendation**

- 2.1 That the North Area Council receives an update on the progress of the Darton East, Darton West, Old Town and St Helens Ward Alliances for information purposes. Members are reminded of the requirement for Ward Alliance minutes to be received by the Area Council.

**3.0 Introduction**

- 3.1 This report is set within the context of decisions made on the way the Council is structured to conduct business at Area, Ward and Neighbourhood levels (Cab.21.11.2012/6), Devolved Budget arrangements (Cab.16.1.2013/10.3), Officer Support (Cab.13.2.2013/9) and Communities and Area Governance Documentation (Cab.8.5.2013/7.1). This report is submitted on that basis.

**4.0 Ward Alliance Meetings**

- 4.1 This report includes all notes of North Area Ward Alliances, received by the North Area Team, that were held during April, May and June 2017.  
Appendices:

Darton East Ward Alliance Meeting:	Appendix One
Darton West Ward Alliance Meeting:	Appendix Two
Old Town Ward Alliance Meeting:	Appendix Three
St Helens Alliance Meeting:	Appendix Four

The reporting into the North Area Council, of the Ward Alliance notes is in line with the approved Council protocols. The notes are for information only.

**Officer Contact:**  
**Rosie Adams**

**Tel. No:**  
**01226 773583**

**Date:**  
**3<sup>rd</sup> July 2017**

## **Appendix One:**

### **Darton East Ward Alliance**

#### **'CAN DO-WILL DO'**

11th July 2017 – 6PM

Mapplewell & Staincross

Village Hall

#### **Present:**

Cllr Roy Miller Darton East Ward  
Cllr Harry Spence Darton East Ward  
Cllr Gail Charlesworth Darton East Ward Councillor  
Sandra De-Donno Mapplewell Village Hall  
Rebecca Battye North Area Team  
Paul Marsh Local Business Man  
Julian Senior Greenworks  
Jonathan Senior Greenworks  
David Oates Local Business Man  
Pauline Brooks Methodist Church  
Jonathan Harrison Local Business Man  
Helen Altun Minutes

#### **1. Apologies:**

David Hilton Greenspace

#### **2. Minutes of Previous Meeting**

Rebecca explained Mapplewell Strollers had withdrawn their application for funding. There are not enough members now wanting to participate in the walk.

#### **3. Matters Arising**

Julian Senior explained he had spoken a lady who was giving away a free container and she was happy for the Darton East Ward to have it. Rebecca said she had spoken to Tanya Hunter and they would like to know the size of the container. The container must not block any windows where it is situated.

#### **4. Declaration of Interest**

Sandra De Donno – Learn and Play with pleasure.

#### **5. Ward Plan**



Councillor Roy Miller explained he had been working on tidying up the area. He had received some complaints from Windhill residents and said fly tipping had become a problem. Councillor Roy Miller explained there was a decrease of fly tipping in the borough but an increase in our area. Councillor Roy Miller also explained that the Pye Avenue entrance had been completed.

Councillor Harry Spence explained that all the planters had been taken and had started to be planted.

Sandra explained all the flower baskets outside the village hall were completed by the dementia group.

Gail explained she had called to see the head teacher at Mapplewell Primary School but the head teacher was busy. Gail explained she had spoken to a lady from highways and she had mentioned some bookmarks in red, amber and green which could be given out to people parking on the streets near to the school. Gail also explained if the school would not help it might be worth setting up a residents group for the area and also claws in the road had been mentioned as an idea to Gail.

Helen explained her daughter attended Mapplewell Primary and the head teacher had sent a letter out asking people to consider where they park and to park in the co op supermarket. Helen also mentioned it might be an idea to close off the school gates near Braithwaite Street and Greenside Avenue so the only gate available would be via the park which would make more parents park in the co-op car park.

## **6. Applications**

- Councillor Harry Spence explained he would like to request funding for the planter on Sackup Lane.
- Nova Theatre Group - £250 Application Successful. This request was sent to both Darton East and Darton West wards. Children will be attending from both areas. Leaflets and flyers will be distributed around both wards and in an advertisement in the arrow. It is for a first stage summer school. Darton West has already contributed.
- Learn and play for pleasure £1284.96. Rebecca explained we may not be able to fund this project she would look in to the rules around this. It is to fund two play workers once a week on a Tuesday morning at the mother and toddler group at the village hall. Everyone was in favour to fund this application.

## **7. Finances**

Rebecca explained Ward Alliance Funding available. Broken down there is £9,055.71 available for projects requiring match funding (volunteer hours) and £6,600.00 available for projects not requiring match funding.

AOB

- Jonathan spoke about his customer's complaining there were no car park spaces available in the centre of the village and a local trader had been parking cars in the Tin Hat car park with no tax or insurance on the cars. Councillor Roy Miller explained VOSA had already been informed about the trader and they were looking into a possible new car park for the village of Mapplewell down Spark Lane. Shop fronts will also be looked at under the Principal Town.
- Pictures were passed round the group for The North Area Magazine.
- Councillor Harry Spence spoke to Rebecca about getting funding for seven planters. Harry had spoken to a resident on Sackup Lane who had made one and he said it looks lovely. It had cost them £190. Rebecca explained she didn't believe any budget was left to pay for the planter.
- Harry will also speak to Russ about the contents of some of the planter's.
- Harry explained one planter was left to be adopted for Woolley.
- Rebecca explained she had met with Councillor Harry Spence due to Christmas only being 23 weeks away. There will be two events. Thursday 30/11/17 for the Christmas light switch on in Darton and Friday 01/12/17 for the Mapplewell event. Rebecca asked for permission in writing for the Christmas Tree in Darton. Rebecca confirmed it would cost maximum £1000 for The Neighbourhood Services Team to install the electric and sleeve at Darton. Darton Primary will be invited to the Darton event and Mapplewell Primary and Wellgate Primary to the Mapplewell event.
- Helen explained she would like the event to run for a longer. Helen explained there was a really good turnout for the event at Mapplewell last year and it seemed to be only a short get together.
- Helen also explained she knew a lady who may be able to come along to the Mapplewell event and play a musical instrument. Helen said it would also be nice for the adults to have a carol sing-along.
- Rebecca explained they were looking to run an event in October half term – Teddy Bear's picnic at the library. Rebecca asked for the group to consider volunteering. Book start Bear may even make an appearance.
- Sandra explained the new manager had been chosen for the village hall his name was Nick and he would be starting at the village hall on 14/08/17. Sandra leaves on Friday 28/07/17. Sandra is having a leaving party on Friday 28/07/17 at 7.30pm. Sandra thanked everyone for their support.

Next meeting 12/09/17 at 6pm.

## **Appendix Two:**

### **Darton West Ward Alliance**

#### **Notes of meeting on Monday 24<sup>th</sup> July 2017 5pm at the Darton Centre**

**Attendees:** Cllr Linda Burgess, Cllr Sharon Howard, Cllr Alice Cave, Tom West, Ann Plant, Louise Oxley, Dominic McCall

**In attendance:** Lee Swift, Community Support Officer

**Apologies:** Jason Gardner, Richard Haigh, Carol Gamwell, Scott Ledger

##### **1 Welcome and apologies**

Cllr Burgess welcomed everyone and apologies were received.

##### **2 Notes of meetings on 12<sup>th</sup> and 15<sup>th</sup> June 2017**

The notes of the meeting on the 12<sup>th</sup> July and action points were discussed.

**Action points:** *Cllrs to meet with Ian Wilson to follow up the response to previous queries.*

*Linda to meet with Russ Boland re Dayhouse Way planters.*

##### **3 Ward Alliance Fund**

**A** The budget update was noted

**B** WAF applications

WA application for a seat on Huddersfield Road AGREED

Darton College application for community farm AGREED with conditions

Priestly Ave Community Group application for craft equipment FURTHER INFORMATION REQUIRED

##### **4 Ward Alliance Action Plan Update**

Dominic led the WA through an update.

**Action Points:** *Linda to ask for potential bulb planting sites through the Neighbourhood Network*

*Linda to clarify the ownership of Longfields with BMBC Asset Management*

*Rebecca to ask Silkstone Parish Council about their sponsorship project for hanging baskets.*

##### **5 Green and Clean updates and future projects**

**Action point:** *Rebecca to raise queries about Green and Clean Team projects with Area Manager*

*Alice and Dominic to visit Harry Rd Rec to identify any projects*

##### **6 Communications**

**Action point:** *Dominic and Linda to update at next meeting*

##### **7 Updates from North Area Council**

Linda and Sharon gave updates

##### **8 AOB**

There was no other business

##### **9 Date and time of next meeting was agreed as Monday 18<sup>th</sup> September**

**Agenda to include WAF and Communications Update and Stars of Darton West Ward planning**

## Appendix Three:

### Old Town Ward Alliance Minutes – Wednesday 5<sup>th</sup> July 2017

#### Present

Cllr Liz Grundy (Chair) Cllr Anita Cherryholme

BMBC Rep: Lee Swift

Community Representatives: Rev Cameron Stirk – Kirsty Summerfield –  
John Love – Bill Gaunt – Amy Walker – Luke Holmes – Michelle Cooper

#### Invited Guests

Natalie Dunn – My Best Life

Noel and Sheila James – Community Champions

#### Apologies

Cllr Phil Lofts – Dorothy Hayes – Sheila Lowe – Father Craig Tomlinson

Liz welcomed everyone to the meeting and a brief description of the Ward Alliance was given for our visitors.

A Community Champion Award was given to Noel James who collects litter in the Old Town Ward every morning. Our thanks and appreciation was expressed to Noel.

Natalie gave a brief presentation about her work with My Best Life, which is a Social Prescribing service now, running in Barnsley. The service addresses Social Isolation and Loneliness for anyone over 18 years of age. A brief discussion/question and answer followed Natalie's presentation and the group asked if we could have a list of opportunities and services in our area and also a list of the Social Prescribing Champions based at the doctors surgeries in the area.

**The minutes from the previous meeting were confirmed as a true copy**

#### Matters Arising:

- Old Town News.
- the articles are completed. Lee agreed to send Bill the last outstanding Ward Alliance profile picture then the magazine can be printed and distributed
  
- Web Site
  - Amy has looked at the current Web Site and has started working on the site –

[www.OLDTOWNWARDALLIANCE.wordpress.com](http://www.OLDTOWNWARDALLIANCE.wordpress.com) is where it stands currently and there will be a £10 per year licence fee – **PLEASE LOOK AT THE SITE AND BRING FEED BACK TO THE NEXT MEETING**

- John Love asked about the fencing for Cresswell Street – Lee awaiting feedback from Paul Caswell as to the costings of this, then we can complete a Ward Alliance Form

#### Ward Alliance Funding

Current Funds available - £27,429.39

#### Change of use of WA Grant – Ad Astra

- Ad Astra have previously had a grant for £300 to work with St Pauls Church to set up a Coffee Morning – due to various issues this was never set up so they have asked if they can have a change of use for this £300 – They want to run a Cook and Eat Session for Young people over the Summer holiday and also run some Coffee Mornings.
  - The group discussed and asked if there would be a charge for these events they were informed there would be no charge and the change of plan was agreed.

#### Friends of Wilthorpe Park

The group have asked for a notice board for the park at a cost of £1464.00.

- The WA have asked for three quotes and we only have one so the application was deferred

#### St Mary's School

The group have asked for tree removal as part of their gardening club at a cost of £1200.00 There has been site visits from Clean and Green and BMBC Parks and Cllr Lofts – the recommendation from Parks is that they have a policy of not cutting down living trees.

- The WA have declined this application but have recommended that Cllr Lofts speaks to parks and the school to see if Parks Dept could help with this issue.
- **ACTION CLLR LOFTS**

#### Old Town Ward Alliance/ Honeywell

Request for a Dog Bin/ Dual Bin for Honeywell Place at a cost of £1838. This application will come from the non-match funding funds.

- The WA agreed to this application

#### Old Town Ward Alliance / Brettas Park

Request for fencing to be places around part of a playing area in Brettas Park at a cost of £2990.00 plus VAT this application has been deferred previously - the group discussed this application at length again and have

previously asked for information from Parks about the necessity of this fencing. The group discussed the area and it was agreed that a site visit would benefit the decision making for this application.

- The application was deferred again and a site visit will be organised.
- **ACTION LEE / CLLR LOFTS**

#### Old Town Ward Alliance / Fleets Clean-up

This bid was intentionally withdrawn from the meeting so that Lee and Luke can work together to provide more detail to the project. The bid will be re-submitted at a later point.

- To meet and develop the project bid
- **ACTION LEE / LUKE**

A discussion was held in regards to WA funding applications being repeatedly deferred and if there should be a limit placed on how many times a single application should be looked at. Lee recommended that this decision be delayed until a full consultation can be undertaken with the entire Ward Alliance group. The vast majority of members present however felt that this was unnecessary and determined that even if such a consultation was undertaken, the motion would pass anyway. Therefore, there was a decision made to automatically reject an unaltered bid, should it be deferred more than twice at the Ward Alliance.

#### Ward Alliance Membership

Lee informed the group that as per the guidance notes, all members of the Ward Alliance will be required to re-apply to renew their membership with the exception of Cameron Stirk, Luke Holmes and Amy Walker as these members have become members within the last 12 months.

Lee gave an explanation of the scoring process that would take place.

Cllr Grundy expressed great concern that this should not be happening and will ask for further clarification.

Several members of the group were unhappy and annoyed at this request as it was only just over twelve months since the group re applied for their membership – they asked who had requested this and why it had been requested – several stated they were offended at being asked again so shortly after they had been asked to reapply previously – it was asked if all other Ward Alliances are asking their members to re-apply or was it just our ward – and if so why and what were the underlying reasons for this to be happening. **Feedback was requested urgently.**

- Lee to enquire with other Ward Alliances around their procedures for membership renewal
- **ACTION LEE**

### Love Where You Live

- Mayors Parade – Saturday 8<sup>th</sup> July 2017 – everyone welcome to join the LWYL group who are having a ‘walking float’
- Anyone doing any work over the summer that the team can be involved with – please let Lee know.

### Any Other Business

- Dog Signs
  - Lee gave the group details about where the signs were planned to be.
  - Russ Boland has OK'd the venues
  - Lee to speak to Sarah Ford about the signs
  - **ACTION LEE**
- Community Champions
  - Nomination from Dorothy – Mr Terry Dickson for his community work in Wilthorpe.
  - **ACTION LEE**
- Previous Grant applicants .
  - It was discussed that we don't always hear about the successes of our previous WA applicants so it was agreed that we would look at inviting reports and feedback from previous applicants.
  - **ACTION LEE /MICHELLE**

**August meeting – It was agreed that we won't have a meeting in August**

**Date of the next meeting will be Wednesday 6<sup>th</sup> September 2017  
7pm Edith Perry Room  
Barnsley Hospital**

## Appendix Four:

# **St. Helen's Ward Alliance Minutes of Meeting Thursday 3<sup>rd</sup> August 2017, 4:00pm, Mansfield Road TARA**

**Present:** Cllr. Dave Leech; Cllr. Jenny Platts (Chair); Neil Wright, Rebecca Leech, Clyde Black; Madge Busby; Ruth & David Gammon; Tony Lowe; Lee Swift;

**By invitation:** Fiona O'Brien (BMBC); Helen Murphy (Coalfields Regen. Trust)

**Apologies:** Cllr. Sarah Tattersall; Freda Stenton;

### **1) Principle towns**

- Following on from the site visit that Cllr Platts, Lee and Fiona attended, **initial** proposals for an improvement scheme have been submitted and approved.
- The scheme outlines improvements to the Post Office shop fronts, work to resolve parking issues around post office area, and the clean-up and improvement of the grassed area at the corner of Laithes Crescent, outside Pound Stretcher. Parts of these improvements are to be an artistic mosaic area.
- The next steps with this are to put together a more detailed business case for the panel and to consult on the proposed ideas.
- Work on this will be progressed jointly between Fiona (who is project managing the proposals), Lee, and the Ward Alliance.
- A discussion was held around the specifics of the proposal. For the mosaics, it was decided that the creation of these should be done in collaboration with the schools, but each school will have an opportunity to contribute rather than holding a design competition. If the business case is approved, Fiona will contact the schools with the hopes of the designs being drawn up in term time and the physical work being completed in the holidays.
- For the parking issues, it was proposed that the path on the roadside closest to Laithes lane could be shortened as there would be less disruption for the residents. Fiona has put together a leaflet for the homes around the area and will be consulting shortly.
- As part of the consultations, Fiona will be looking at putting together an open meeting at the Roundhouse.

**Action:** Fiona to work with Lee to organise a consultation on the initial proposals

### **2) Funding Applications**

- Celia Parkinson and Margaret Crouch from the Twilight Group presented their bid for £441. The bid was for materials for bingo, and to enable the social group to take their members with poor mobility to various events up to and including Christmas.
- The Ward Alliance agreed to fund the full amount.

### **3) Gala Feedback**

- Cllr Leech thanked everyone who was involved in the planning and delivery of the Gala event.



- It was felt that despite a brief spell of bad weather, the Gala was well attended and the venue was felt to be far better for attracting members of the public.
- One of the main problems of the site was the access for big wagons on the site. It was agreed to try and stipulate the need for smaller wagons next year
- The only other significant issue was a couple of groups struggling to supply their own gazebos / tables / chairs. It was suggested that the Ward Alliance could purchase a huge marquee and tables / chairs to hold the stalls under one roof. The difficulty with that would be the storage and transportation of it.
- The second option was to look at a couple of smaller gazebos with tables and chairs. Cllr Leech said these could be stored in his garage.
- Ruth agreed to cost up the full amount for the marquee and a separate costing for the gazebos; then bring it back to the next meeting.

Action: Ruth to cost up a marquee, gazebos, tables and chairs and bring back to the next meeting.

#### 4) St Helen's Health Event

- It was noted that the Ward Alliance and the St Helen's Together Partnership are working together to host a Health event on Thursday 28<sup>th</sup> September, 2pm-4.30pm.
- This event will be tagged onto the Over 60's group at New Lodge Working Men's Club

Action: Cllr Platts agreed to confirm with the Over 60's committee and tell Rosie Adams so the invitations can go out

#### 5) Membership

- It was formally noted that David Gammon has now retired from Secretary Duties. Everyone expressed their thanks to him.
- Neil Wright and Rebecca Leech had applied to be members of the Ward Alliance. Cllr Platts and Cllr Leech submitted their scoring sheets, and Cllr Tattersall had given her views prior to this meeting. In summary, the applications were approved and Rebecca and Neil were welcomed to the group.
- Rebecca was proposed by Ruth to be Secretary and seconded by Madge. It was agreed by everyone (Cllr Leech expressed an interest) that this was a good idea, therefore, Rebecca will be Ward Alliance Secretary from the next meeting.
- Concerns were raised around the lack of attendance by Aimee Phillips.

Action: Neil Wright and Rebecca Leech are now members of the Ward Alliance

Action: Rebecca is now Ward Alliance Secretary

Action: Lee agreed to complete a letter informing Aimee that the Ward Alliance have removed her from the membership list. Cllr Leech to sign it off.

#### 6) Ward Plan

- It was acknowledged that the action in the Ward Alliance plan have to be updated, but there are still opportunities to consult with the public to find potential actions around the priority issues.

Action: Lee agreed to collate the consultation responses and then arrange a workshop

## **7) Any Other Business**

### ***Spring Bulbs***

- A discussion was held at the possibility of ordering more spring bulbs in St Helen's.
- It was agreed to order 500 bulbs in total for St Helen's – 250 standard daffodils and 250 crocus.
- It was also asked if we could look into arranging more machine planting of bulbs along the junctions to Laithes Lane.
- LS to talk to Lubbe and Sons.

Action: Lee to contact Lubbe and Sons to find out costs of bulbs and to see when the machine will be in the UK next.

### ***Volunteer Recognition Cards***

- Lee explained the upcoming implementation of Volunteer Recognition Cards and how they will make it easier to register your participation in all Love Where You Live activities.
- John Hallows had concerns that they can be used as fake ID's. Lee reassured him they are only like TESCO Club Cards and cannot be used as photographic ID.

### ***Upcoming Clean-ups***

- Standhill Crescent
- Wingfield Rd - 17<sup>th</sup> August @ 10am

### ***Local Events***

- Volunteers at New Lodge Community Centre are organising a family fun day on 26<sup>th</sup> August, 1-4pm at the centre. Ward Alliance members were asked to spread the word and help promote this.
- In addition, Athersley TARA will be holding their coffee morning on the 8<sup>th</sup> August, all are welcome to attend.

Action: All to promote

## **8) Date and time of next meeting**

The next meeting will be at 4:00 pm Thursday 14<sup>th</sup> September at TARA office, Mansfield Rd. Ruth gave her apologies in advance for this meeting